

User Reference for IVM Messenger

1. Call your No More Phone Tag number
2. Interrupt the greeting with the #-key
3. Follow the recorded instructions

- If you are asked for a log in digit, press the #-key
- If you don't have personalized voice mail greeting, your generic greeting will say: *"If this is your voice mail box and you are calling for the first time, press your log in digit now. Otherwise, leave a message at the tone."*

Main Menu:

1-Listen to Messages

2-Send Messages

4-Group Messages

8-User Options

1-Listen Menu

1-Repeat message

2-Answer message

3-Delete message (it will not actually be deleted until you hang-up)

4-Give message (redirect – either by four last digits of VM no. or by name))

5-Keep message (Save for 15 days)

6-Previous message

7-Pause message

84 - Rewind Message

86 - Fast Forward

8* - Decrease Volume

8# - Increase Volume

9-Escape Back one Menu

8-User Menu

1-Personal Greeting

2-Name Announcement

3-Pass code

4-Message Notification (pagers, etc.)